

Health & Safety Protocols*

At La Suprema, we prioritize your well-being and are actively adhering to guidelines set forth by local government and the CDC. We continue to monitor local and national best practices, and will adjust procedures accordingly.

Here's what we're doing to provide a clean and safe place for everyone:

Increased sanitation: We have always sanitized daily, but now have increased our sanitizing routine to multiple times per day. This includes special attention to all shared services such as: door knobs, light switches, countertops surfaces, appliances, electronics, and bathrooms.

Hand-sanitizer: We've got you covered. and-sanitizer can be found in strategic common areas throughout the building. Please consider using hand sanitizer as you enter and exit the building to reduce transmission.

Anti-bacterial spray: Providing private suite, huddle and conference room with anti-bacterial spray, or anti-bac wipes. We expect you to keep this in your office or in the common area in which you found it.

Physical distancing in common areas: Marking areas in which Members cannot sit or work from. We have measured a six feet radius for all workstations throughout La Suprema and will limit the number of Flex Memberships and guests within the building at any one time.

Keyless access: All Members will have keyless access through an application on their mobile phone or by key fob (for an additional charge.).

Motion sensed lights: All lights in the building are motion sensed and do not require touching a switch.

Closed Kitchen: For your safety, we've closed our kitchen. Please keep your lunch and snacks in your office, or designated Member bin. This eliminates risk of shared devices and areas such as: island, microwave, toaster, refrigerator, etc. Need assistance? Ask Alex and she will gladly assist you.

Single-Use Supplies: Are you missing coffee from your favorite coffee shop? We are too! Community Manager, Alex, will bring you a cup of joe in a single-use cup right to your office. We have local roasted coffee, and lots of tea options. Let's get caffeinated.

Printing Delivery: Print your materials to our wireless printer, and Alex will deliver them to your office. Easy peasy.

Here is what we expect from our Members:

Personal Protective Equipment: Wearing PPE in the form of a facemask in common areas. You are not required to wear a mask in your own office. Many local clothing manufacturers have pivoted their business to make facemasks, or are making them at home. If you need one, let us know and we'll get you one (we can't promise they'll be super fashionable, but will be functional!).

Physical Distancing: Maintaining physical distance of six feet from others at all times (except in the case you live with another La Suprema Member). Respect boundaries!

Communicating: Letting our Community Manager, Alex Biddle, know if any area of the building needs attention. She's here to ensure you're in a comfortable and safe working environment.

Clean Surfaces: Wiping down your office, huddle room, or office you used, or requesting Alex to assist. It's really helpful when we all work together.

Client & Guest Management: During this time of transitioning from "Stay at Home", we request that Members minimize meeting with clients and guests within the spaces as much as possible. Members are responsible for sharing our Health & Safety protocols with their guests and making sure they adhere to them accordingly.

For Members and Guests - Making the Right Decision:

If you or someone in your household is showing symptoms or has been exposed to someone suspected of having COVID-19, we require that you do not come into the space for 14 days after the exposure, or you or the infected person tests negative for COVID-19, per the recommendation of the CDC.

- We'll be here for you over slack and email. When you're symptom free, we'll be excited to welcome you back!

***Terms & Conditions:**

This Health and Safety Policy will be automatically adjusted or amended to reflect any greater or additional restrictions recommended by the [CDC/WHO/Other] as described at [website] but will not be reduced or abridged except by written notice of Barrio Viejo Works and Events, LLC.

By your access or use of the Premises you do covenant and agree to abide by all terms and conditions of this Health and Safety Policy as it may be amended from time to time.

Further, by your access of the Premises, you do affirmatively acknowledge and agree that

no measures or policies can fully mitigate the risk of exposure to infectious diseases and that by your access of the Premises you do freely assume the above-mentioned risks as well as other risks not listed that may arise as a result of your access and use of the Premises, and any harm, injury or loss that may occur to you or your property as a result of your access or use of the Premises or portion thereof—including any injury or loss caused by the negligence of Barrio Viejo Works and Events, its employees and officers, its contractors, and other licensees (collectively the “Released Parties”).

In furtherance of the foregoing, by your access or use of the Premises you agree that you will, and hereby do release all Released Parties, from all liabilities, causes of action, claims, and demands that arise as a result of or is in any way related to your access or use of the space. This release includes claims for the negligence of the Released Parties. This release does not extend to claims for gross negligence, intentional or reckless misconduct, or any other liabilities that Arizona law does not permit to be excluded by agreement. You also expressly agree not to sue or otherwise make a claim against the Released Parties in the event you contract any infectious disease or ailment.